

Sunskills Tours 2010

School Information

Content List

1. Recommended considerations for school staff
2. Overview of the Sunskills Expo
3. WH&S consideration of students whilst visiting SCIT
4. Bus Registration Forms – Mooloolaba and Nambour campuses
5. Tour descriptor – Mooloolaba and Nambour campuses
6. Be Constructive School Competition brochure

Recommended considerations for supervising school staff

We would appreciate your assistance and cooperation at our Sunskills Expo with the following suggestions:

- Preparation of your students for the Sunskills Expo experience in accordance with our overview of the event, ensuring that students are ready to make the most of the tours by bringing a pen, paper and an active, questioning mind.
- All supervising teacher's deliver duty of care to their students, from arrival to departure of Sunshine Coast TAFE Campuses.
- Please ensure that students assemble on arrival at the Schools Registration Area to receive their tour briefing and tour marshalling locations.
- **Please ensure you arrive within your allocation bus arrival time to assist with traffic management throughout the day.** If delays occur please ensure contact is made with either Elisa Reeves at Nambour on 0400 484 516 or Victoria Sabeto at Mooloolaba on 0432 199 558 to enable rescheduling for your school.
- Please ensure that responsibility is taken for behaviour management of your students whilst on site in accordance with our WH&S document.
- Responsibility to manage student needs in respect to purchasing food or drink from our canteens and use of other amenities.
- Bus set down points at the Nambour campus will be **outside the front gates on Windsor Road**, due to inability of buses to turn around inside the campus. This can be a busy road so please take care.
- Bus set down points at Mooloolaba campus will be **bottom end car park at Mountain Creek High School** due to inability of buses to turn around inside the campus because of the current construction of our new Interpretive Centre. There will be a Schools Registration Area set up at the drop off point in the car park to greet you and your students.

